



**CEAD 8304 Leadership in the Local Church**  
**New Orleans Baptist Theological Seminary**  
**Church Ministry Division**  
**ETCH Conference**  
**October 27-29, 2025**

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**Mission Statement**

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

**Course Description**

Students will increase their personal awareness and enhance professional skills for leading local church ministry through a special event. The seminar is held with a special church leadership conference. Students will choose from a comprehensive selection of workshops. Students can choose one specific course of study or sample a variety of training experiences. In addition to attending these conference sessions, students will complete designated course requirements.

**ETCH Conference Information**

- **General Conference Information:** ETCH (Equipping the Church and Home) Family Ministry Conference 2025, a Lifeway event, will help equip and inspire kid's ministry, student ministry, family ministry, and next gen ministry leaders. The conference must be attended in person. Conference information may be found at <https://etchconference.lifeway.com/>
- **Conference Fee:** In addition to registering and paying for the seminar, you must register and pay for the ETCH Conference. A student rate is available.
- **Housing and Meals:** All travel, food, and room costs are your responsibility. Hotel information may be found at <https://etchconference.lifeway.com/>

**Student Learning Outcomes**

At the conclusion of this seminar, you should be able to demonstrate an understanding of:

1. current issues of leadership responsibilities in the local church.
2. ways to enhance specific ministries in the local church.
3. how to develop leaders in the local church.
4. concepts of leadership in the local church.

## Textbooks

The following three texts are required:

Dean, Jody & Hal Stewart eds. *Together We Equip*. Bloomington, IN: Westbow Press. 2018. ISBN-13: 978-1973619635. Kindle edition available.

Gieger, Eric and Kevin Peck, *Designed to Lead: The Church and Leadership Development*. Nashville, TN: B & H Publishing, 2016. ISBN-13: 978-1433690242. Kindle edition available.

Witt, Lance. *High Impact Teams: Where Healthy Meets High Performance*. 2018. ISBN-13: 978-0801075681. Kindle edition available.

## Select *one* of the following:

Alford, Tim. *Leadership 101: Your Go-to Guide for Leading Youth and Children's Ministries into a Brighter Future*. London, UK: SPCK Publishing, 2021. ISBN: 978-0281086078. Kindle edition available.

Baddy, Ken. *Breathing Life into Sunday School*. Nashville, TN: LifeWay Press, 2019. ISBN-978-1535967211.

Olson, David. *Discovering Your Leadership Style: The Power of Chemistry, Strategy, and Spirituality*. Downers Grove, IL: IVP Books, 2014. ISBN: 978-0830841134.

Parr, Steve, and Dan Kassis. *The Coffee Shop that Changed a Church*. Grand Rapids, MI: Kregel Publishers, 2014. ISBN-13: 978-1940269078. Kindle edition available.

## Secondary Text

Select a text written or recommended by a conference leader to use in a post-seminar assignment (See Post-Seminar Requirements).

## Course Teaching Methodology

You will attend the conference, participate in all sessions, and complete individual learning assignments.

### Format

This course requires attendance at the ETCH conference.

## Course Requirements

### Pre-Seminar Requirements

#### QQTP - Questions, Quotations & Talking Points (20%)

**Due: October 27**

In response to each of the required texts (4), author a one-page paper for each, including each of the following:

- Questions: Note the points at which a question comes to mind as you read. For each text, write one thoughtful question that invites analysis, synthesis, or evaluation of the material, or makes connections between the readings and previous readings.
- Quotation: For each text, select a quotation that is especially pertinent or relevant to the main points of the readings.
- Talking Points: Write at least 10 talking points for each text that cover several different topics and show that you have thought seriously and critically about the readings.

A template for this assignment is posted on Canvas. Post the assignment to the designated Discussion Board (for seminar participants) and Assignments on Canvas. *This assignment is related to Student Learning Outcomes #1 - #4.*

### **Seminar Requirements**

#### **Attendance: (30%)**

Participation in all conference breakouts and main sessions is required. Attend breakout sessions related to leadership/leadership training and take thorough notes for use in post-seminar assignments.

### **Post-Seminar Requirements**

#### **Leadership Assessment Paper: (20%)**

**Due: November 29**

Assess your leadership style and current ministry given the assigned readings and insights gained through the conference. Write a 6 to 7-page paper with the following sections:

*Section one:* (3 pages): Your leadership style – areas of strength and need for improvement.

*Section two:* (3-4 pages): Your current ministry - give particular attention to ministry strengths and weaknesses. Consider areas where leadership approaches or leadership development could impact the future of the ministry. *This assignment is related to Student Learning Outcomes #1, #2, and #4.*

#### **Contemporary Topical Issues Paper: (20%)**

**Due: November 29**

Write a 6 to 8-page paper regarding selected topical issues addressed at the conference. Present the implications of such for your current ministry setting. Include at least three key ideas or strategies that you can initiate in your ministry context to address the issues presented. Include any necessary citations and a bibliography. *This assignment is related to Student Learning Outcomes #1 and #2.*

#### **Secondary Textbook Summary: (10%)**

**Due: November 29**

Write a summary of the selected secondary text. Include at least one page of application suggestions for your local ministry context. Refer to [How to Write a Book Summary, Step-by-Step](#). Summaries should be submitted in pdf format on the designated Discussion Board and in Assignments on Canvas by due date. *This assignment is related to Student Learning Outcome #2.*

### **Seminar Evaluation**

QQTP (4)	20%
Conference Attendance	30%
Leadership Assessment Paper	20%
Contemporary Topical Issues Paper	20%
Book Summary	10%

### **Course Policies**

The following policies will govern the student and professor for this course.

**Academic Honesty Policy:** All graduate and undergraduate NOBTS students, whether on campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every

delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

**Assignment Formatting:** Unless otherwise noted, all assignments are to be created in Turabian format. All written assignments must be Word documents, written in third person unless otherwise instructed, and created in 12 pt. Times New Roman font. PDFs are acceptable.

**Assignment Submission:** All assignments are to be submitted to Canvas by 11:59 p.m. of the due date unless otherwise indicated. Do not send files as attachments via email to the professor.

**Attendance Policy:** For this course, you must attend each session of the conference.

**Disabilities and Accommodations:** New Orleans Baptist Theological Seminary does not discriminate against applicants/ students based on personal disabilities. The Seminary, in voluntary compliance with the American Disabilities Act, will provide reasonable institutional accommodations, modifications, and adjustments to enable and empower students with disabilities to fully participate in Seminary programs and activities. However, NOBTS cannot support accommodations that place undue hardship on the Seminary or its resources or which alter the essential requirements of the curriculum and academic progress. While the seminary does not provide direct assistance to students in the form of equipment or personnel, accommodation may be made by individual professors at their discretion. This accommodation usually includes timely access to lecture materials in electronic format and additional time to complete tests and assignments. The most efficient way to pursue such accommodations is to provide the Director of Testing and Counseling (Dr. Jeff Nave, [jnave@nobts.edu](mailto:jnave@nobts.edu), 504-282-4455 ext. 8004) with documentation of the condition for which you seek accommodation, an explanation of helpful accommodations received in the past, and a description of the specific accommodations you desire. The Director of Testing and Counseling will document your request and communicate on your behalf with the professors who teach the course(s) for which you are registered. The seminary reserves the right to consider each request for “special” accommodations on a case-by-case basis pursuant to the criteria enumerated above.

**Grading Scale:** Your final grade will be based on your total accumulation of points as indicated under the *Assignments and Evaluation Criteria* section of this syllabus according to the grading scale in the current NOBTS catalog.

**Netiquette: Appropriate Online Behavior:** Each student is expected to demonstrate appropriate Christian behavior when working online. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is always expected in the online environment.

**Plagiarism on Written Assignments:** NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

**Syllabus Amendments:** The course syllabus is not a legal contract. The information in this syllabus is subject to change in extenuating circumstances and may be modified at any time by the professor. Any syllabus amendment will be preceded by reasonable notice to students. Notice of such changes will be made by announcement in class or by email notice.

**Withdrawal from the Course:** The administration has set deadlines for withdrawal. These dates and times are published in the academic calendar. Administration procedures must be followed. You are responsible for handling withdrawal requirements. I cannot issue a withdrawal. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in the course if you choose not to attend once you are enrolled.

## **Additional Information**

**Canvas and CampusNexus Student (CNS):** You are responsible for maintaining current information regarding contact information on Canvas and CNS. Assignment grades will be posted to Canvas.

**Correspondence with the Professor:** Every effort is made to respond to emails and phone calls within 24-48 hours (about 2 days), excluding weekends. Feel free to contact me with any questions you have about this course.

**NOBTS Emergency Text Messaging Service:** Sign up for the NOBTS emergency text messaging service at <http://nobts.edu/NOBTSEmergencyTextMessage.html>

**Student Wellness:** Take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep, and taking some time to relax. This will help you achieve your academic and ministry goals and cope with stress. All of us benefit from support during times of struggle. Helpful resources are available on campus and an important part of the seminary experience is learning how to ask for help. Asking for support sooner rather than later is always helpful. If you or anyone you know experiences any academic stress, difficult life events, or feelings like anxiety or depression, we strongly encourage you to seek support. The Dean of Students office is here to help and may be contacted at 282-4455, ext.8246, or [deansec@nobts.edu](mailto:deansec@nobts.edu). The Leeke Magee Christian Counseling Center may be contacted at 504-816-8004 or [lmccc@nobts.edu](mailto:lmccc@nobts.edu). Consider reaching out to a friend, faculty, or family member you trust for assistance in getting connected to the support that can help.

### **Technical Assistance:**

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) or [My.nobts.edu](http://My.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. [Canvas@nobts.edu](mailto:Canvas@nobts.edu) - Email for technical questions/support requests with the NOBTS Canvas Learning Management System (Faculty/Students/Staff) [Canvas.NOBTS.edu](http://Canvas.NOBTS.edu).
3. [Video Conferencing Help Desk](#) - Email for technical questions/support requests with the Video Conferencing NOBTS classrooms (On and Off-Campus)
4. [TelephoneHelpDesk@nobts.edu](mailto:TelephoneHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS On-Campus Phone system.
5. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for technical questions/support requests in the Flex classrooms and for general technical questions/support requests. If you are not sure who to contact, use this email address!
6. [504.816.8180](tel:504.816.8180) - Call for any technical questions/support requests. (Currently available Mon-Thurs 7:00am-9:00pm & Fri 7:00-7:00pm Central Time)
7. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

### **Writing Style Guide**

A copy of the approved NOBTS Style Guide can be found in the course Canvas shell, or can be located online at the Writing Center's page on the seminary website at:

[https://www.nobts.edu/\\_resources/pdf/writing/StyleGuide.pdf](https://www.nobts.edu/_resources/pdf/writing/StyleGuide.pdf)

### **Help for Writing Papers at "The Write Stuff"**

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.